

## **302 SUPERINTENDENT**

### **I. PURPOSE**

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

### **II. GENERAL STATEMENT OF POLICY**

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

### **III. GENERAL RESPONSIBILITIES**

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

***Legal References:*** Minn. Stat. § 123B.143 (Superintendent)

***Cross References:*** East Central ISD #2580 Policy 202 (School Board Officers)  
East Central ISD #2580 Policy 208 (Development, Adoption, and Implementation of Policies)  
East Central ISD #2580 Policy 214 (Out-of-State Travel by School Board Members)  
East Central ISD #2580 Policy 301 (School District Administration)  
East Central ISD #2580 Policy 303 (Superintendent Selection)  
East Central ISD #2580 Policy 304 (Superintendent Contract, Duties, and Evaluation)  
East Central ISD #2580 Policy 305 (Policy Implementation)

East Central ISD #2580 Policy 306 (Administrator Code of Ethics)  
East Central ISD #2580 Policy 412 (Expense Reimbursement)  
East Central ISD #2580 Policy 510 (School Activities)  
East Central ISD #2580 Policy 511 (Student Fundraising)  
East Central ISD #2580 Policy 513 (Student Promotion, Retention, and  
Program Design)  
East Central ISD #2580 Policy 602 (Organization of School Calendar and  
School Day)  
East Central ISD #2580 Policy 605 (Alternative Programs)  
East Central ISD #2580 Policy 701 (Establishment and Adoption of  
School District Budget)  
East Central ISD #2580 Policy 704 (Development and Maintenance of an  
Inventory of Fixed Assets and a Fixed Asset Accounting System)  
East Central ISD #2580 Policy 802 (Disposition of Obsolete Equipment  
and Material)  
East Central ISD #2580 Policy 903 (Visitors to School District Buildings  
and Sites)  
East Central ISD #2580 Policy 905 (Advertising)  
East Central ISD #2580 Policy 906 (Community Notification of Predatory  
Offenders)  
East Central ISD #2580 Policy 907 (Rewards)  
MSBA Service Manual, Chapter 3, Superintendent of Schools